Dear Sir/Madam,

It is with great interest that I, <your name>, a student in the Bachelor of Technology program, Department of <yourbranch> Engineering at Manipal University Jaipur India, write to apply for the position of intern at your company.

I am looking forward to this internship as it will give me an opportunity to widen my horizons in the vast and interesting field of <something that the offer is demanding>. Also research for this internship has grown a commendable interest of this extremely fast growing field in me. I feel the skill set and knowledge make me apt for this internship.

Through the course of my studies I have gained knowledge of diverse subjects such as ….<some co-curricular activities or achievements.>

<Some organizational and extra curricular activities and achievements.>…These things have given me a wonderful opportunity to work in a professional environment. It has enriched my technical, communication and organizing skills.

<Why this internship will help you.>…I am of the belief that in the constantly evolving world of today, country specific skills would be passé and it would be imperative for one to have a broad overview of this seamless global village. In essence, this opportunity will enable me to accomplish this objective.

<A few points praising the country> Europe is coming together here. Nature and culture grow here in perfect communion. It is a long story. A historical past, an exciting present and an interesting future. This is Germany, situated at the very heart of Europe. To get an opportunity to work in an organization of such stature in a country of such magnificent heritage is a delightful prospect.

<Some points telling why you are suitable for the offer..>

I sincerely thank you for giving time to peruse my CV. I see this as an outstanding opportunity to diversify my personality and gain international experience at one hand, and help your organization to the best of my capabilities. In me you will find an individual who is committed to the project at hand with great importance to punctuality and creativity. I am of the thorough conviction that if given a chance, I can be an asset to your department as trainee for this internship.

Yours sincerely,

<Your Name>

<Email-Id>

<Contact No.>